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DD/S&T #579-69
12 February 1969

MEMORANDUM FOR: Administrative Officer, OSI
Administrative Officer, FMSAC
Personnel Officer, OCS
Personnel Officer, OEL
Personnel Officer, OSP

SUBJECT : Building Questionnaires

1. General Services Administration requires that Building Questionnaires be submitted periodically. It is requested that you have one individual in each of the following grades complete a Questionnaire:

OSI	GS-15, GS-13, GS-12, GS-07, GS-05
FMSAC	GS-14, GS-13, GS-11, GS-05/06
OCS	GS-15, GS-13, GS-11, GS-07
OEL	GS-14, GS-12, GS-09, GS-05/06
OSP	GS-15, GS-13, GS-11, GS-07

2. Would you please have the completed Questionnaires returned to me by 24 February 1969.


Chief, Administrative Support Staff
DD/S&T

Attachs
Questionnaires

Distribution:

- 1 - Ea Addressee
- 2 - DD/S&T Reg (w/o attach)
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